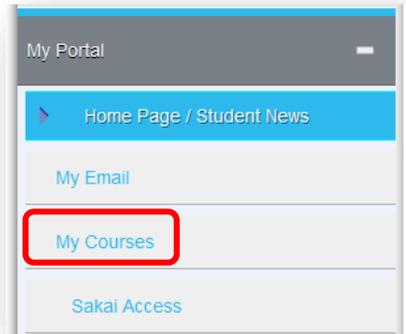


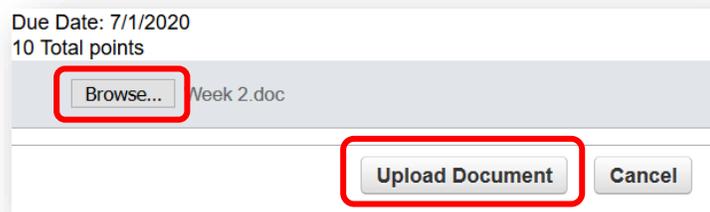
Submitting an Assignment to the CAMS Student Portal

Many of your out-of-class assignments, such as your Pre-Class Assignments, are submitted by uploading them to CAMS. Uploading your assignments is easy! Just follow the steps below, and **make sure to turn in your assignments on time!**

1. Log in to the CAMS Student Portal by going to <https://my.hondros.edu>, typing in your username and password, and clicking the **Login** button.
2. Access your class by selecting **My Courses** in the left navigation (see the image on the left).
3. Click the **Select** button next to your course.
4. Under Assignments, click **Upload Documents** (see the image below).



5. In the list of assignments, find the one you wish to turn in. Click the **Upload Document** link.
6. Click the **Browse** button, then find the file you wish to turn in. Select it, and click **Open**. Finally, click the **Upload Document** button (see the image below).



7. After your document has uploaded, scroll down to the assignment in your list of documents and make sure that the upload completed. Clicking the **View** link allows you to download the file again.

If you have any questions or concerns, ask your instructor, Academic Support Advisor, Assistant Director of Nursing, or Campus Dean/Director of Nursing for help!